

MINUTES OF MEETING

Purpose of Meeting			Fire Standards Council Spring 2010 Meeting
Date	March 6 & 7, 2010	Location	Hotel North Pole, North Pole Alaska
Agenda Version	03-06-2010 Version 4		
Page:	1 of 9		

I. Call to Order - Chair		0900
A. House rules – Chair – Review, Coffee, cell phones, breaks.		
II. Roll Call - Chair		0905
Seat A/Greg Coon- Vice Chairman Seat B/Bryan Lane- Chairman Seat C/ Carol R. Reed Seat D/ Brian C. Davis Seat E/ Michael Fish Seat F/*Chris Steeves; Excused Seat G/ Michael E. Nemeth	Seat H/ Robert Dennard Seat I/ John Downes Seat J/ David Gibbs Seat K/ Jodie M. Hettrick Admin.-Gordon Descutner Admin.- Aubrey Raby	*Absent/ excused
III. Approval of Minutes – Chair – Action		0910
A. September 19 & 20, 2009 1. Moved to accept- Gibbs. Second motion – Hettrick.		
IV. Visitor Recognition		1000
A. Guest Ray Bizal: NFPA Standards and Technical Committee Guidelines 1. NFPA Presentation. Disk and pamphlet handout. 2. Crosby Grindle new North Western Manager. 3. ROC is number one way to communicate with committees. 4. Tentative Interim Amendments- emergency stop gaps, should adopt TIA's if they are on standards currently adopted. 5. nfpa#####@nfpa.org send questions for interpretations. Within 24 hours of request. cgrindle@nfpa.org is our rep's contact address. B. North Pole Mayor- Doug Isaacson 1. Don't impose more costs to departments. Be frugal in what expectations are set.		Gordon – Check currently adopted NFPAs for TIA's.
V. Administrator's Report –		1015
A. Budget- Exhibit 1 in binder. 1. Davis- When is best timing for requesting additional General Funding? G.D. – Too many factors to determine best time right now. Fall meeting will be better situated to discuss needs. Davis – Suggests that now is the time for start advocating the need for additional funds, knowing that it will take a few years to get the requested increase. G.D. - This fall is the time to be actively pursuing this. 2. Coon- Getting funds to reclassify clerk should be easily justified. G.D. – No council body action is needed to proceed. Already being investigated. Coon – Highest point of constituency support is turn around time on grading tests and issuing certificates. 3. Gibbs- how is the budget reported? G.D. – Commissioner is ultimately the one to report on budget.		Aubrey – add funding request readout to Fall agenda.

AGENDA OF MEETING

Date:	March 6 & 7, 2010
Page:	2 of 9

B. CO Program Update 1. Seminar format has been successfully rolled out. Good pool has been established. Classes will be held for a limited time and a cut off will be placed on CO applicants until a need is reestablished.	
C. Credit Card Option 1. Application has been submitted and a final live date is being negotiated. Certification application has been modified to allow for credit card payment. 2. Davis – Web based payment option? Hettrick – DPS fiscal practices will not allow web based payment in foreseeable future. Estimation is at least 4 years before this functionality is available. 3. Chair – Are there fees? G.D. - No fees to students at this time. Fees to vendor is less than 2% with no monthly cost.	Aubrey – add follow-up of roll out to Fall Agenda.
D. AFSC Committee Programs 1. Report guidelines have been drafted and we'll be able to comment and tweak those reports based on usage. Follow up discussion at end of this meeting to discuss future changes wanted on the process.	
E. Webpage Update 1. Revisions have been updated.	
F. Mission/Vision Updates 1. Revisions posted on web main page. 2. Gibbs – Tie assignments and movement forward to sections in the mission and measures to keep all activities correlated. 3. Downes – Where is the management of your website done? Raby - In department, within 2 to 3 days.	
VI. Advisory Committee- Reports	1045
A. Progress Report	
1. NFPA 1003: Airport Firefighter Dan Grimes a) Moved to Sunday agenda.	
2. NFPA 1061: Telecommunicator Jodie Hettrick a) No action due to schedule changes with technical lead.	
VII. Public Comment- Report	1130
A. Jeff Tucker – President of AFCA present. No comments. B. No other public present. Comment period closed at 11:45	
VIII. Council Body Picture	1145
A. Break	
• Lunch Break	12-1315
IX. Old Business – Chair - Action	1330
A. Seat designations adjustments 1. See seat assignments in attendance. 2. Steeves assignment is under review due to promotion. 3. Davis, Gibbs, Dennard need to reapply for seat assignments. CC Gordon on communications with Boards and Commissions. Call and confirm it was received and provide an update to Gordon when	Gordon – Reminders to expiring council members,

AGENDA OF MEETING

Date:	March 6 & 7, 2010
Page:	3 of 9

it's been confirmed.	with link to reapplication.
B. Plaque-Recognition of Council service 1. Plaque is on display in AFSC office.	.
C. Outstanding contribution Plaque 1. Plaque is on display in AFSC office. Names requested for inclusion on plaque. 2. In addition to the 3 on the template add Mark Barker, Warren Cummings, Kenneth G. Akerley, David Tyler 3. Motion to add all suggested names: Coon. Seconded by Dennard. All in favor. Motion passed. 4. Future nominations guidelines.	Gordon - Draft nomination procedure guidelines
D. Barrier Crimes Updates 1. Draft is good. Sue suggested we reference our own regulation. Gordon to provide progress updates.	
E. AFSC Brochure 1. Reed - Updated brochure to reflect what we are currently doing. 2. Add generic email address to the brochure. dpsakfirestandards@alaska.gov 3. Limit number of brochures printed since names will change regularly. 4. Post current brochure online as pdf. 5. Add version date onto brochure.	Carol – Finalize brochure based on council feedback. Aubrey - Add final brochure to website in pdf format.
F. Standards Updates/Adoption -	
1. NFPA 1041: Fire Service Instructor- Gordon Descutner a) Both test banks have been completed and correlations sheets are under development. b) Recertification date has been rolled out. c) Recertification guideline packet has been updated.	
2. NFPA 1001: Firefighter- Greg Coon a) A tremendous amount of information was gathered and the recommendation is to accept the change to 5.1 as written. Recommend retention of original 6.5.2 to maintain Pub Ed components at Firefighter I. b) Major changes from 2002 to 2008 editions were section 5.5.1 and 5.5.2. moved from FFI to FFII. 5.1 changed Haz Mat requirement from Awareness to Operations level for FFI certification. Driven by OSHA 29 CFR 1910.120. c) OSHA defines awareness as a nonresponder rating. Lowest level of emergency response is Operations. Awareness is defined as people who would witness and recognize events. Operations are people who are called to respond and take defensive action. d) Move to adopt NFPA 1001 with recommendations of committee as outlined in report by Gibbs. Seconded by	

AGENDA OF MEETING

Date:	March 6 & 7, 2010
Page:	4 of 9

Davis. e) Gordon- Consulted with IFSAC and if we adopt a standard that falls below the requirements of the NFPA core requirements we will no longer be able to maintain our IFSAC accreditation. We may add requirements above the core with no penalty to our IFSAC accreditation. f) Coon – Smaller change to note is 6.5.4 has been deleted altogether from FFII. Flow testing of hydrants. g) One public comment was submitted which opposed the inclusion of public education at the FFI level due to the concern of where the additional requirements will end. h) Bridge will be required for reciprocity applications on FFI to ensure 6.5.2 component is met. i) Lane – Some of the main concerns from the Chiefs meeting was budgetary in nature. j) Descutner – FFII applications with prior FFI under 2002 edition of standard will need to bridge the Operations level. k) Coon: - Time commitment. FFII is going to be quite short now. The fire dwelling presentation dovetails with the prefire survey. l) Davis – What is the net difference in moving to the scenario outlined? Coon – Dependant on level of detail, worst case is 6 to 8 hours more. m) Vote on motion, passed unanimously.	
3. NFPA 472 : Hazardous Materials Mike Fish a) Challenges - No additional challenges from 2002 to 2008 edition. b) Sections not applicable – No c) Impacts – Only if not adopted. d) Community Risk – Could have positive effect on knowledge of responders. e) Testing challenges - general public concerns about availability of technical equipment during field testing. Recommendation to further analyze the impact on AHJ's. Fish - By focusing on core competencies there is nothing in core requirements the necessitate excessive equipment costs for testing. f) One public comment was submitted with recommendation to specify course objectives and a concern for the number of definitions listed for operations responders. Based on committee review they found that the definitions are tied to mission specifics and do not involve additions to core competencies listed in section 5. Minimum practical test requirements will be limited to AHJ resources. g) Coon - if trained to ops level, is employer required to have a hazmat physical? Fish – only Tech level requires physical exam.	Gordon- Post an HazMat FAQ doc that includes: JPR format point made by Hettrick, difference between mission specific and core requirements, minimum core requirement needed for ops, hands on requirements,

AGENDA OF MEETING

Date:	March 6 & 7, 2010
Page:	5 of 9

h) Recommendation – Accept and adopt NFPA 472 2008 edition as written. i) Motion made by Hettrick. Seconded by Coon. j) Hettrick – does not use JPR format which makes it easier to adapt to AHJ needs. k) Coon – consider a press release outlining the clarifying information discovered in the review process. Hettrick - agrees, define difference between core requirements and mission specific requirements. l) Vote on motion, passed in unanimous.	
• Break	1445
4. NFPA 1002: Driver Operator Carol Reed a) Challenges in meeting core – FFI will be a requirement eventually. Chapter 4 covers driver requirements. Chapter 5 is pumper operator and requires FFI certification. Recommends creating a grandfather clause to allow candidates to receive certification without FFI. b) Recommends - Adoption of standard 2009 NFPA 1002 with grandfather clause. c) Motion to adopt standard with no clause made by Gibbs, second by Davis. d) Coon- Against adoption of standard as written. e) Hettrick - reminds body that our certifications are not required so departments can allow noncertified persons to fulfill the duty with out meeting the pre-requisites. f) Reed – Rural Alaska is where most of the injuries are taking place. g) Motion to amend the current motion to remove the FFI requirement from the 2009 edition of 1002 by Coon. Nemeth seconded. h) Davis - against motion, there are other ways to get driving training for unique situations. If you are not physically capable to do FFI duties you are not able to drive the vehicle safely. i) Hettrick – we have two sets of constituencies and we should not amend the standard. Should pursue the driving component and have a standard and certification program based on 1002 that meets the needs of Bush Alaska. j) Descutner - Create chapter 4 certification separate from chapter 5 certification. k) Vote on amendment, failed in the unanimous. l) Vote on motion to adopt standard as written, passed unanimously. m) Move to create a committee to create a standard for Basic Driver Operator in Alaska, Gibbs, Coon second. n) Vote passed in unanimous.	Basic Driver Operator Committee, include Schreck through TEB, Carol lead.

AGENDA OF MEETING

Date:	March 6 & 7, 2010
Page:	6 of 9

5. NFPA 1033: Fire Investigator Michael Nemeth a) Challenges to meet requirements: 2009 NFPA 1033 none. b) Other concerns: would like to see NFPA 2009 1021 and 2008 NFPA 921 adopted as written. c) Recommends adopting standard as written. d) One public comment – Jack Smith, would be beyond capabilities, however national academy option would alleviate that concern. e) Motion to adopt standard as recommended, Gibbs. Second by Fish. f) Vote passed motion in unanimous.	
6. NFPA 1021: Fire Officer Robert Dennard a) Field testing Challenges - department specific SOP component could make it difficult. b) Recommends - adopt 2009 edition as written. c) Motion to adopt as recommended, Gibbs. Second by Reed. d) Vote passed in unanimous.	
G. Effective Dates 1. Gibbs - Minimum effective date is 60 days. G. D. will need to check on time requirements and will report to body tomorrow. (No conflict found.)	
H. Certification Programs -	1500
7. NFPA 1041: Fire Service Instructor- Gordon Descutner a) No Council action	
8. NFPA 1001: Firefighter Greg Coon a) Coon – Deadline for IFSAC adoption, what is path forward? b) Descutner - Continue to utilize formed committee to build program revisions and skill sheets. c) Hettrick - programs don't need to be adopted since they are already in place.	Coon – Program and skill sheet revisions.
9. NFPA 472 : Hazardous Materials Mike Fish a) No Council action	
10. NFPA 1002: Driver Operator Carol Reed a) No Council action	
11. NFPA 1033: Fire Investigator Michael Nemeth a) No Council action	
12. NFPA 1021: Fire Officer Robert Dennard a) No Council action	
X. New Business – Chair - Action	0900
I. Standards Updates/Adoption	

AGENDA OF MEETING

Date:	March 6 & 7, 2010
Page:	7 of 9

1. RIT NFPA 1407 a) Hettrick recommends reviewing standard. b) Davis volunteered to chair RIT committee.	Davis- Form RIT committee.
2. Vehicle Rescue Tech NFPA 1006 a) Coon - is this a major area being requested? b) Davis - How many new standards can our administrative staff support? c) Gibbs – this item is outlined in the strategic goals. d) Table at this time.	
1. Landbased Marine Firefighting NFPA 1005 a) Hettrick – Funding is available to adopt the standard, develop the program, conduct a pilot course, and finalize details within FY11. Gaylen be resource of committee to report in Fall meeting. b) Steve Schreck and Todd Kollar to lead committee.	Descutner - Form committee to report on NFPA 1005 in the Fall.
J. Committee recognition certificates (firefighter test bank review list) 1. Descutner - List of names has been compiled, however letter is not finished. Will approach chair and vice chair about finalizing this item when the letter is finished. 2. Gibbs - Voices appreciation to committee chairs and committee members on time and effort in review committees. 3. Downes - Very impressed with today's proceedings.	Descutner – Provide Board with final draft of letter for recognition of test bank members.
K. Chair/Vice Chair election 1. Hettrick - Nominates Coon as Vice Chair, seconded by Davis. Downes moved to close nominations, Fish seconded, passed unanimously. 2. Hettrick – Nominates Lane as Chair. Coon seconded. Coon moved to close nominations, Hettrick seconds. Votes and passed unanimously.	
First Day Adjourn-Tentative	1630
L. Ethics Update a) Downes will review ethics video and sign off tomorrow.	0900
XI. Advisory Committee- Reports	0905
M. Progress Report	
1. NFPA 1003: Airport Firefighter Dan Grimes a) Airport PPE has been changed to just PPE requirement to tie in with the rest of the firefighter world. b) FFI and FFII are requirements for certification. c) Added section for maintenance of skills, up to AHJ to address. d) Skill sheets reviewed and are compliant. e) Test Bank review is in progress. f) Recommends adoption of 2010 edition of NFPA. 1003. g) Motion to adopt the standard as recommended by the	

AGENDA OF MEETING

Date:	March 6 & 7, 2010
Page:	8 of 9

committee, Hettrick, Davis seconded. h) Vote passed unanimously.		
XII. Review list of Action Items - Chair – Review	Responsible person(s) developed from this meeting.	1315
A. Form three new committees, provide public notice and public request for committee members and comment. Report at Fall meeting. B. Safety Officer committee report by Fall meeting. C. Committee Recommendation Priority List 1. 1521 Safety Officer (existing committee) 2. 1005 Marine Firefighting for Land based Firefighters 3. 1407 Rapid Intervention Crews 4. 1002 Basic Driver		
XIII. Future Agenda Items - Chair –Review		1345
A. Council Agenda Item Solicitation and Agenda Passing added to future agenda processes.		Aubrey – Add agenda approval. Gordon - Solicit agenda input.
XIV. Next Meeting - Chair –Report		1400
A. September 25-26. 2010 Seward, AK B. Future meeting format 1. Conference meeting still 2 days- before preconference cycle preferred 2. Spring meetings 1 day format - 3. Day of week meeting discussion a) Check spring break cycle events before setting date b) Jodie – February c) Davis – more direct access if we meet in Juneau during chief's meeting Feb. d) Jodie – Survey Monkey the constituents on when Spring meeting would be generate more public participation. e) Downes – How much response do you get back on public solicitations? G.D. – Only 3 people responded to public comment solicitation. Surveys have higher response rate. f) Gibbs – Perhaps the lack of public participation indicates a higher rate of public approval. With the backlog of NFPA adoptions taken care of what are we going to do next time? J.H. 1.5 day format next time and one day Springs to hear committee reports. g) Descutner - Conduct meetings electronically is encouraged so once backlog is caught up this may be the route to go. h) Chair - Spring meeting could be electronic and Fall in person. i) Davis – Telephonic meetings are distracting. For the importance of our topics we need to meet in public.		Descutner - half day block at conference for public forum. Descutner - Survey of constituents.

AGENDA OF MEETING

Date:	March 6 & 7, 2010
Page:	9 of 9

j) Gibbs – Who is driving the boat? If it's constituents than we need to aggressively seek their feedback on what is urgent. Need for Alaska specific standards for certain situations. k) Hettrick – Mike Chihuly commented on Where do rural chiefs fit in and give feedback? Seward will be a good place to talk about basic pumper standard. Outreach to rural departments is crucial. l) Downes – Homeland Security has teleconferences and webinar formats. Include rural fire departments in the webinar format. m) Davis – Should do Survey. What do you want to see the AFSC involved in? Include mission statement. 1 or 2 hour block at conference where we do public comment forum. n) Hettrick – Credentialing was tabled at national level due to the diversity of fire service. FEMA is looking at it again and we will not be responsible since they have already identified another department. DMVA working on getting a seat at the table. o) Reed - Was on a credentialing board and it was exceedingly difficult. p) Hettrick – FEMA approved instructor list. q) Chair – Block in 2 days for Fall, may revised after agenda is finalized. r) Descutner – will keep public comment form available. Will seek feedback on what specifically we need to be doing differently or better.		
XV.	Good of the Order Final Comments	1025
A. Hettrick – Thanks from DFLS for effective roll out of tasks. B. Reed – Look at funding someone to fill a advisory council technical committee seat at NFPA. C. Gibbs - Agrees with Reed. Those are the opportunities that need to be acted on. D. Descutner – May be able to absorb funding an NFPA seat travel in the short term. Need to identify what committee we would have the biggest impact on. E. Chair – Thanks to individuals, committee members, and employers. Thanks to staff. Wants to see one more person in the office before more staff work is identified. Thanks to committee members for time and effort put into reports.		Descutner – Letter of thanks for support to Council Member's employers.
XVI.	Adjourn - Chair –Action	1430